

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 13 March 2007 in the Village Hall at 7.30 pm for the purpose of transacting the following business:

The meeting will commence at 7.15 pm with up to 15 minutes public question time and verification of payments and receipts.

## A G E N D A

487. To receive and accept apologies of absence
488. To receive any declarations of interest  
Councillors to declare any personal and/or prejudicial interest in any items on the agenda
489. To approve and sign the minutes of the meeting held on 13 February 2007
490. Matters arising from previous minutes (for information only)
491. To consider planning applications
  - a) 07/00231/FUL Amberlea Kennels and Cattery, Ely Road.  
Construction of staff facilities and reception building (modified proposed previously approved under application 04/01490/FUL
492. Church – New Heating System
  - a) to receive further information to support request for financial assistance to replace 40-50 year old heating system, including oil storage tank and mains water connection, together with installation of tap, sink and water heater - to ensure preservation of the fabric of the church, meet health and safety requirements, and open up and provide additional facilities for general use by the villagers for musical and social events, fundraising functions etc.
  - b) to review and consider making financial contribution under LGA 1972 S137
493. Ouse Wash Drovers
  - a) Clerk to confirm new hire documentation completed and rent from RSPB for 2006 and 2007 would be received shortly.
  - b) to approve settlement of invoice for professional fees – Hall Ennion & Young £120 plus VAT
494. Recreation Ground and Village Hall Facilities
  - a) to receive requests from village organisations for assistance to facilitate development of Village Hall to include changing room facilities, maximise car-parking etc.
  - b) to receive report regarding investigations following builder's requests in respect of electricity and sewer connections, valuation report of land.
  - c) to consider above requests and reports, and agree course of action.
  - d) to receive monthly report on play equipment inspections (DJS)
  - e) approve RoSPA for 2007 annual inspection of play equipment
  - f) to agree arrangements for care of cricket nets
  - g) to receive confirmation of costs from Cricket Club for grasscutting at recreation ground

495. Grounds Maintenance - to receive report from Mr David Saberton on progress with appointment of Groundsman and commencement of duties.
496. Cemetery - to review progress on new plan and agree next stages
497. Quality Parish Council Status - to receive up-date from Clerk, discuss issues arising including draft 2006/7 Annual Report and next newsletter
498. Parish Plan – to receive up-date on progress and estimated date of completion
499. Parish Paths (P3) Scheme -to confirm submission of application for 2007/8  
a) Footpath 1 Park Lane - Kissing gate at entrance  
b) Footpath 1 Park Lane - Cut back vegetation/overgrown areas
500. Parish and District Council Elections 3 May 2007 – to note timetable and arrangements
501. Cambridgeshire and Peterborough Community Life Awards 2007. ACRE.  
(Replaces Village of the Year). To consider scheme and whether to participate
502. Victim Support – to consider request for financial assistance
503. Community Police - to receive any reports or complaints
504. To note comments on the following consultation documents (circulated, see Minute 484)  
a) NALC/DEFRA Consultation: The Commons Act 2006 Protection of Common Land in England  
b) Postwatch/DTI Consultation – Post Office Closures  
c) Communities and Local Government: Revised Model Code of Conduct for Local Authority Members.
505. To receive reports of any meetings attended by Councillors
506. To receive reports of street lights and highways requiring maintenance, and approve appropriate action.
507. To receive the following correspondence  
a) Wildlife Trust Cambridge Green Belt Project – Biodiversity Partnership and Environment Agency – “Willows”  
b) Ely & Soham Dial-a-Ride AGM 21 March 2007 Witchford Village Hall, 11.30am  
c) CCC Countryside Access Issues  
d) CCC Mobile library schedule of visit to Witcham March and April  
e) to note arrangements for re-registration of Publication Scheme postponed

Publications for circulation

- a) Harvest  
b) Local Government Review
508. Finance  
a) to note that the Audit Commission has extended the 5 year appointment of Moore Stephens as external auditors to include 2006/7. National competitive tendering to be arranged thereafter.  
b) to approve payments) (outstanding receipts and invoices to complete year-end  
c) to record receipts ) awaited – details to follow)
509. Date of next meeting

S.J Bell  
CLERK  
7 March 2007

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at

Agenda Item ( *No* ) namely ( *state subject listed* )

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

( *Mr/Mrs/Cllr* ..... ) to be invited to remain.” (as applicable)