

WITCHAM PARISH COUNCIL



CLERK:

Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 18 April 2018 in the Village Hall at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

- 18/076 To receive and accept any apologies for absence 7.30pm
- 18/077 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 18/078 Dispensations:
To note any new Dispensations granted: Nil
- 18/079 Public Participation 7.35pm
To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.
- 18/080 To approve and sign the minutes of the meetings held on 14 March 2018 and 27 March 2018, and confirm agendas of 14 March 2018 and 27 March 2018
- 18/081 Matters arising from previous minutes (for information only)
- 18/082 To receive reports from District and County Council representatives 7.55pm
- 18/083 To consider planning application:
18/00326/RMA 9 High Street Reserved matters for low energy sustainable home, located within the northern boundary of 9 High Street

To note the following ECDC decision:
18/00140/FUL Land adj 25 Silver Street Proposed 2bed dwelling
- 18/084 2018 Best Kept Garden Competition 8.15pm
To discuss arrangements for judging during week commencing 11 June 2018
- 18/085 Finance 8.20pm
- To record and approve receipts and payments for April (to follow)
 - Internal Auditor's Newsletter: Arrangements for 2017/18 Audit Procedures (emailed 24.3.18)
 - To receive and consider and approve year end accounts (to follow)
 - To receive, approve and sign off Annual Return Section 1 Annual Governance Statement 2018 (to follow)
 - To receive, approve and sign off Annual Return Section 2 Statement of Accounts 2018 complete Annual Return and associated documents (to follow)

- 18/086 Cemetery Management 8.50pm
To receive report on adjacent ditch
- 18/087 Recreation Ground 8.55pm
a) To receive monthly report on weekly inspections (MH)
b) To confirm booking of Annual Play Inspection and agree options regarding reports (attached)
c) To set date for annual inspection of property
d) To approve request by Village Hall to use recreation ground for Annual Pea Shoot 2018
- 18/088 GDPR 9.00pm
a) To receive NALC toolkit and templates. Discuss information audit and actions required for new provisions (emailed 6.4.18)
b) To consider taking up CAPALC offer for provision of Data Protection Officer, share scheme, £25 pa (emailed 9.4.18)
- 18/089 Village Speed Limits 9.15pm
To note one objection and that decision likely to be made by CCC within a month
- 18/090 To receive and note the following correspondence (previously circulated)
Seminar on the Ouse Washes and Flood Risk - 26th April, starting at 6pm, ECDC offices
East Cambs Local Plan Examination www.eastcambs.gov.uk/localplanexamination independent examination of Local Plan by Inspector (attached)
ECDC growth delivery newsletter Spring 2018
ECDC Planning improvement update
NALC Chief Executive Bulletin 11-16 March 2018
CCC Cambridgeshire Matters Newsletter March 2018
- 18/091 Highways and Street lighting 9.25pm
a) To note reports of street lights and highways requiring maintenance
b) To note verge damage, deep ruts by lorries, following diversions 5.4.18 Sutton Roundabout. Reported to CCC 9.4.18 for remedial work.
- 18/092 To discuss any issues for reporting to Community Police
- 18/093 To receive reports of any meetings attended by Councillors 9.35pm
- 18/094 Annual Parish Meeting 16 May 2018
a) To confirm arrangements for Annual Parish Meeting
b) To approve 2017/18 Annual Report
- 18/095 To receive verbal report from Chairman regarding bottles thrown into verge at The Slade, found on village volunteers litterpick on 7 April 2018 9.50pm
- 18/096 Items for the Next Agenda and to note date of next meeting: 9 May 2018

S.J Bell
CLERK/RFO
10 April 2018

* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed: "It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest'