

## WITCHAM PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on 11 July 2018 at 7.30pm in the Village Hall, Witcham

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**Present:** M Housden (Chairman), J Bibby, J Lucas

*In attendance* Mrs S J Bell (Clerk)  
Cllr L Duprè (CCC)

No members of public present during meeting

18/139 **Apologies for Absence** were received from J Herbert (work), K Mackender (personal), District Councillors A Bailey and M Bradley

Action

18/140 **Declaration of Interest:**  
The following declarations of interests were made:  
Pecuniary interests - none  
Personal interests - none  
Prejudicial interests – none

18/141 **Dispensations:**  
To note Dispensations: Nil

18/142 **Public Participation:** None  
Chair proposed moving to item 18/145 and this was agreed

### 18/145 **REPORTS FROM DISTRICT AND COUNTY COUNCIL REPRESENTATIVES**

Reports from County and District Councillors, previously circulated, were noted.

County Councillor L Duprè added that a paper was coming out about the Land Director appointments and consultation issues regarding barrier bank works, due to start 16 July 2018, were being resolved. She confirmed that she had asked the Highways Officer regarding clearing and re-opening the footway from Witcham Cemetery down to Mepal and would forward outcome to Clerk.

County Councillor Duprè left the meeting at 7.45pm.

18/143 **Minutes of the meeting** of 13 June 2018 had been circulated, were confirmed as a true record and signed by the Chairman, and agenda of same date signed by Chairman as confirmation of the business transacted at that meeting. Proposed J Bibby, seconded M Housden and unanimously resolved.

### 18/144 **Matters Arising**

*18/132 Annual Parish Meeting:*

*Mepal and Witcham Primary School promotional banner.* Noted that information from District Council regarding erection of temporary signs had been circulated to Councillors for general information.

*Painting red telephone kiosk.* Noted that the Clerk had quotes and was awaiting resident details from District Councillor M Bradley.

*18/128 Matters Arising: 18/112 Village Speed Limits.* Noted that CCC had acknowledged that the signs at Hive Road were misleading for drivers approaching from Martins Lane and they were investigating remedial action which would be at no cost to the Parish Council.

18/146 **PLANNING**

18/00847/OUT 4 The Slade Outline application for a 1.5 storey bungalow together with associated parking and boundary fencing.

**Resolved** that the Council had no concerns regarding this application, subject to the dwelling being maximum 1.5 storey and no windows to overlook neighbouring homes; minimum distance to be as outlined on this plan in respect of No 6 and No 4 The Slade.

*Clerk*18/147 **FINANCE**

The July receipts and payments had been checked and recommended for approval by J Bibby.

**Resolved** to approve the receipts and payments as listed at the end of these Minutes.  
Proposed J Lucas, seconded Chairman

*Clerk*18/148 **COUNCILLOR VACANCY**

Clerk reported that there had been no request for a poll. Notices for people to apply by letter of expression of interest for co-option to the Council had now been published with a closing date of 3 September.

**Resolved** that the applications be considered at September Council meeting and applicants be asked to attend to give a 5 minute presentation about themselves.

*Clerk*18/149 **GDPR**

Clerk was working on documents. To be reviewed at September meeting.

*Clerk*18/150 **CONSULTATION DOCUMENTS**

Public Space Protection Order to cover the whole of East Cambridgeshire District with regards to Dog Fouling. Clerk advised that the consultation survey was designed for individuals to complete. Noted that the Council would support measures to encourage owners to clear up after their dogs in all places. Clerk instructed to forward details for posting up on website for residents to complete survey.

*Clerk*

Littleport and Downham Internal Drainage Board Flood Risk Management Strategy Study.  
**Resolved** that the Clerk respond advising that the Council was interested and would like to be kept informed but had no specific comments at this stage. Proposed Chair, seconded J Bibby.

*Clerk*18/151 **RECREATION GROUND AND CEMETERY MANAGEMENT**

Chairman reported there was nothing to report except that with the current dry weather the gaps between safety surfacing tiles had widened a little further. A hole had been found on the recreation ground in front of the Village Hall (near drainage pipes) which had been filled with stone earlier in the evening and J Bibby undertook to top up with soil and a piece of turf in the morning.

*JB*

The report on the review inspection of village assets, street furniture etc, previously circulated was accepted, and identified works would be progressed as necessary.

**Resolved** that the Clerk to obtain quotes for new cemetery path and arrange for lorry to remove spoil by the hedge. Maximum £350. Proposed Chairman, seconded J Bibby

*Clerk*18/152 **REQUESTS FROM VILLAGE HALL**

Preliminary request for assistance to erect old Witcham village sign, donated to the village by the Women's Institute, inside the Village Hall was deferred pending receipt of further information from the Chair of the Village Hall, including costs.

18/152 **REQUESTS FROM VILLAGE HALL (cont)**

Preliminary request for assistance for electrical works for installation of defibrillator was deferred pending receipt of further information from the Chair of the Village Hall, including costs.

Noted that the Chair of the Village Hall Committee had earlier in the day advised of an Anglian Water inspection resulting in the need for remedial works to the water supplies for the Village Hall and Cricket Club.

18/153 **CORRESPONDENCE**

The following were received and noted

- NALC Newsletter
- NALC Annual Conference – 30/31 October 2018
- Ouse Washes Bank Newsletter
- CCC Section 171 of Highways Act 1980 – Licence £210 (Parish Councils) administrative costs for undertaking works on the public highway, including street furniture and street lighting. <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/highway-licences-and-permits/>

18/154 **HIGHWAYS AND STREET LIGHTING**

There were no matters for reporting.

18/155 **COMMUNITY POLICE**

Noted further change for PCSO. J Hall was new PCSO now covering Witcham and he would call in at a future Parish Council meeting for introductions.

18/156 **REPORTS OF MEETINGS**

Clerk to circulate notes of CAPALC information event

18/157 **DATE OF NEXT MEETING**

Wednesday 12 September 2018 at 7.30 pm.

Any business, including receipts and payments, to be considered at Parish Council meeting must be delivered to the Clerk at least 7 clear days prior to the meeting. (*Standing Orders 4&5*)

There being no further business the Chairman declared the meeting closed at 8.35pm .

**July Schedule of Receipts and Payments**

			£	£	£
Receipts	Nil				
Payments					
	001720	Truelink Ltd May	306.00	61.20	367.20
		“ June	366.00	73.20	439.20
		Total			806.40
	001721	Clerks salary July	228.24		228.24
	001722	CCC LGSS July	122.55		122.55
	001723	Wickstead Play inspection	45.00	9.00	54.00
	001724	J Wells What’s On July	11.40		11.40

Signed ..... Dated .....