

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell*  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 9 January 2019 in the Village Hall at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

## A G E N D A

- 19/001 To receive and accept any apologies for absence 7.30pm
- 19/002 To receive any declarations of interest  
Councillors to declare any pecuniary interests in any items on the agenda.  
Councillors to declare any personal interests in any items on the agenda.  
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 19/003 Dispensations:  
To note any new Dispensations granted: Nil
- 19/004 Public Participation 7.35pm  
**To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.**
- 19/005 To approve and sign the minutes of the meeting held on 5 December 2018 and confirm agenda of 5 December 2018
- 19/006 Matters arising from previous minutes (for information only)
- 19/007 To receive reports from District and County Council representatives 7.55pm
- 19/008 To consider changes to Village Hall Conveyance and Trust Deed 8.05pm
- 19/009 To consider planning application: 8.15pm

18/01024/FUL The Bungalow, Hive Road, Construction of office building on the site of a former pole barn. Amendment – reduce footprint – external appearance changed

18/01698/OUT The Coach House, Mepal Road, Erection of two family homes and associated works

F/YR18/1103/VOC (Fenland District Council) Maize digester – variation of conditions 2,4,6,10,14,16,25,26,30,32,33,40 and 43 – F/YR14/0163.F (Erection of anaerobic digester plant with maize clamps involving construction of a new access, and the formation of a reservoir), at Anaerobic Digester Plant, Iretons Way (A142) Chatteris

To note the following ECDC decisions:

18/01487/FUL 8 Silver Street, Proposed single storey and first floor extension - Approved

18/01071/VAR Rose Barn, Ely Road Vary condition 4 (use class) of the decision dated 19.9.2008 of previously approved 08/00746/FUL to allow for up to 12 days in a year as an events venue - Approved

18/01481/OUT Slade Farm, The Slade, New two-storey dwelling - Refused

- 19/010 Finance 8.30pm  
 a) To record and approve receipts and payments  
 b) To approve renewal of Membership Cambridgeshire ACRE
- 19/011 Public Rights of Way  
 a) To report closure of certain public rights of way by gates October – April. Gate at Back Lane constantly left unlocked  
 b) To note number of issues regarding vegetation encroachment etc on some public rights of way had been brought to the attention of Cambs County Council by members of the public. <https://highwaysreporting.cambridgeshire.gov.uk/>
- 19/012 Cemetery Management 8.40pm  
 a) To receive report on condition of lychgate and progress for noticeboard, including consideration of quotes and options.  
 b) To note any up-date on maintenance of adjacent ditch  
 c) To consider and approve request for new headstone/inscription
- 19/013 Recreation Ground 8.55pm  
 To receive monthly report on weekly inspections (MH)
- 19/014 To discuss collaborative litter pick along Mepal/Witcham Road with Mepal Parish Council
- 19/015 To receive and note the following correspondence 9.00pm  
 Roadworks & events bulletin 1st - 15th January 2019  
 LGPS Employer Newsletter 2018  
 Ouse Washes December Newsletter  
 NALC Spring Conference 11 February 2019  
 CCC Bikeability Cycle training - update
- 19/016 To note reports of street lights and highways requiring maintenance including to note wooden shuttering between path and bank of recreation ground Martins Lane – reported to CCC 9.05pm
- 19/017 To discuss any issues for reporting to Community Police
- 19/018 To receive reports of any meetings attended by Councillors
- 19/019 To note Parish Council Elections May 2019 9.15pm
- 19/020 Items for the Next Agenda and to note date of next meetings:  
 13 February 2019  
 13 March 2019  
 17 April 2019 (for year end accounts)

Date and arrangements for 2019 Annual Parish Meeting: 24 April 2019

S.J Bell  
 CLERK/RFO

\* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed: “It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at Agenda Item ( *No* ) namely ( *state subject listed* ) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. ( *Mr/Mrs/Cllr* ..... ) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’