

WITCHAM PARISH COUNCIL



CLERK:

Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 14 November 2018 in the Village Hall at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 5 plus 1 vacancy QUORUM 3

A G E N D A

- 18/206 To receive and accept any apologies for absence 7.30pm
- 18/207 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 18/208 Dispensations:
To note any new Dispensations granted: Nil
- 18/209 Public Participation
To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.
- 18/210 To receive and consider applications and personal presentations to fill Councillor vacancy by co-option
- 18/211 To approve and sign the minutes of the meeting held on 8 August 2018 and confirm agenda of 8 August 2018 8.00pm
To approve and sign the minutes of the meeting held on 5 September 2018 and confirm agenda of 5 September 2018
To approve and sign the minutes of the meeting held on 10 October 2018 and confirm agenda of 10 October 2018
- 18/212 Matters arising from previous minutes (for information only)
- 18/213 To receive reports from District and County Council representatives 8.10pm
- 18/214 To consider planning application: 8.20pm
- 18/01024/FUL The Bungalow, Hive Road, Construction of office building on the site of a former pole barn Amendment – supporting information
18/01071/VAR Rose Barn Ely Road Sutton Vary condition 4 (Use Class) of the decision dated 19.9.08 of previously approved 08/00746/FUL to allow up to 14 days in a year as an events venue
18/01251/OUT Land SW 1 Market Way Proposed bungalow, garaging, parking, turning and assoc site works.
18/01481/OUT Slade Farm The Slade 2-storey dwelling
18/01487/FUL 8 Silver Street Single storey and first floor extension

To note the following Consent:

18/00718/FUL 25 Silver Street Detached 2-bed dwelling (re-submission 18/00140/FUL)
18/00847/OUT 4 The Slade outline application for 1.5 storey bungalow together with assoc parking and boundary fencing.

- 18/215 Finance 8.45pm
- a) Review budget quarterly accounts and approve reconciliations to 30 September 2018 (to follow)
 - b) To discuss draft 2019/20 Budget and Precept (to follow)
 - c) To record and approve receipts and payments (to follow)
 - d) To receive and approve Pensions Discretions Policy (previously circulated)
- 18/216 Cemetery Management 9.05pm
- a) To receive report on inspection at cemetery (Clerk/Chair)
 - b) To approve revised Cemetery Guidelines (previously circulated)
 - c) To receive update regarding adj ditch (Clerk)
 - d) To discuss new cemetery path and consider quotations
- 18/217 Recreation Ground 9.15pm
- a) To receive monthly report on weekly inspections (KM/MH)
 - b) To discuss use of the recreation ground by organised events of inflatable castles and slides etc
 - c) To discuss grasscutting contract
 - d) To receive and approve Cricket Club quote for grasscutting at recreation ground 2019
- 18/218 Consultations 9.35pm
- Technical amendments to the LGPS Funding Strategy Statement (previously circulated)
- 18/219 To note reports of street lights and highways requiring maintenance
- 18/220 To discuss any issues for reporting to Community Police
- 18/221 To receive reports of any meetings attended by Councillors
- 18/222 To receive and note the following correspondence (previously circulated)
- Police and Crime Commissioner's Parish & Town Council, The Hub, Cambourne on 16 Nov 2018
Roadworks & Events Bulletin 1st - 15th November 2018
IHMC Incident Report October 2018
East Cambridgeshire Tourism Strategy - Stakeholder Engagement Session 22 Nov 2018
NALC newsletters
Pension Employers Forums 13th November at Grafham Water, Perry, Huntingdon.
Environment Agency - Ouse Washes Newsletter October 2018
Keep Britain Tidy - Dark Nights = Double the Dog Poo
Changes to Local Bus Services Stagecoach 39 March to Ely
Modern Day Slavery Training Rosini Centre
- 18/223 Items for the Next Agenda and to note date of next meeting: to be confirmed 9.45pm

S.J Bell
CLERK/RFO
7 November 2018

* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at

Agenda Item (*No*) namely (*state subject listed*)

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’