

WITCHAM PARISH COUNCIL



CLERK:

Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 13 November 2019 in the Village Hall at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

- 19/213 To receive and accept any apologies for absence 7.30pm
- 19/214 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 19/215 Dispensations:
To note any new Dispensations granted: Nil
- 19/216 Public Participation 7.35pm
To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.
- 19/217 To approve and sign the minutes of the meeting held on 9 October 2019 and confirm agenda of 9 October 2019
- 19/218 Matters arising from previous minutes (for information only)
- 19/219 To receive reports from District and County Council representatives (CCC circulated 1.11.19) 7.50pm
- 19/220 To receive reports of meetings attended by Councillors: 8.00pm
a) Meeting with ECDC Planning Manager 23 October 2019 (to follow)
b) Autumn Litterpick MH
- 19/221 To receive Clerk's Report and updates (to follow) 8.15pm
- 19/222 To consider planning applications:
19/01170/FUL Pond Farm 21 High Street Proposed garage including a 1.8m boundary brick wall
To note any up-dates regarding development at Kings of Witcham, and 19/01003/OUM Martins Lane Witcham (See item 19/225 Cemetery Extension)
- To note the following Tree works:
19/00425/TRE 30A The Old School High Street T1 Ash - Reduce Crown by 25%
19/00194/TRE 2A The Slade Crown lift row of conifers by 2m (rear/side of property)
19/01394/TRE Witcham House, Headleys Lane Fell Eucalyptus trees front and Eucalyptus tree rear. Wall replacement/damage; Replant 2-3 Pyrus Calleyrana at front after wall repairs.
19/00158/TRE 4 The Slade Reduce 4 lower main branches by approx. 1-2m Walnut

- 19/223 Finance 8.30pm
- a) To approve receipts and payments for November (to follow)
 - b) To approve quarterly accounts and reconciliations to 30 September 2019 (to follow)
 - c) To review draft 2020/21 Budget and Precept (to follow)
- 19/224 Newsletter – to confirm draft (to follow) 8.55pm
- 19/225 Cemetery
- a) To receive report regarding meeting in respect of Cemetery Extension and 19/01003/OUM Martins Lane Witcham
 - b) To consider engaging agent to lead project for Cemetery Extension and approve first investigatory works
 - c) To agree and approve mandate for working party to be formed to work with landowners agent to progress enquiries with obtaining land for cemetery extension and report back to full Council regularly for further direction
 - d) To receive up-date on lychgate works
- 19/226 Recreation Ground and Street Furniture 9.20pm
- a) To receive monthly report on weekly inspections, and note new gate installed (MH)
 - b) To note receipt and arrangements for installation of new dog bins Headleys Lane and Back Lane
- 19/227 To receive and note the following correspondence (previously circulated)
- Cambridgeshire and Peterborough Combined Authority www.smartsurvey.co.uk/s/FutureBus/ – Transport Services (Buses) Survey
ECDC Tree Officer retirement, new Tree Officer
Roadworks & events report 1st - 15th November 2019
NALC Chief Executive Bulletin
NALC Newsletter
Cambridgeshire Local Councils Conference 8 November 2019, Marriott Hotel, Huntingdon
Community Safety Accreditation Scheme for East Cambs
Cambridgeshire Highways Open Days - October 2019
ECDC Operation London Bridge
ICO Newsletter
East Cambridgeshire Parish Conference
ECDC Community Fund Grant
NHS The BIG Conversation – how to shape the NHS - survey
- 19/228 Street lights and highways matters 9.25pm
Cars for Sale at Witcham Toll grass verges
- 19/229 To discuss any issues for reporting to Community Police 9.40pm
- 19/230 It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at agenda item 19/231 and 19/232 namely quotations and councillor application it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
- 19/231 Mobile Flashing Speed Signs 9.45pm
Review and accept quotes for purchase of Flashing Speed signs for The Slade and Mepal Road (quotes and product details and recommendations previously circulated)
- 19/232 Parish Councillor Vacancy
To receive and consider applications of interest for Parish Councillor Vacancy.
- 19/233 Items for the Next Agenda and to note date of next meeting to be confirmed. (next scheduled: 8 January 2019 subject to need for planning applications, cemetery extension or other urgent business).

Review Actions

* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at

Agenda Item (*No*) namely (*state subject listed*)

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’