

WITCHAM PARISH COUNCIL



CLERK:

Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 11 March 2020 in the Village Hall at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

- 20/049 To welcome New Councillor and confirm acceptance and declaration of interests forms completed 7.30pm
- 20/050 To receive and accept any apologies for absence
- 20/051 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 20/052 Dispensations:
To note any new Dispensations granted: Nil
- 20/053 Public Participation 7.35pm
To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.
- 20/054 To approve and sign the minutes of the meeting held on 12 February 2020 and confirm agenda of 12 February 2020
- 20/055 Matters arising from previous minutes (for information only)
- 20/056 To receive and note reports from District and County Council representatives
- 20/057 To consider and comment on planning applications: 7.45pm
20/00302/OUT South Of 10 The Slade Witcham Cambridgeshire single dwelling
20/00295/OUT Land West Of Witcham House Farm Back Lane 2 dwellings and garages
16/01567/DISA | Pond Farm 21 High Street (To note discharge of Conditions
- To note the following ECDC decisions:
19/01617/OUT 15 Martins Lane Development 6 new dwellings and new access – Refused
20/00036/FUL 4 Martins Lane First Floor rear extension -Approved
- 20/058 2020 Best Kept Garden Competition
To make arrangements

20/059	<p>Finance</p> <ul style="list-style-type: none"> a) To review budget quarterly accounts and reconciliations to 31 December 2020, including estimated forecast to 31.3.20 (circulated 1.3.20) b) To receive and approve receipts and payments for March (to follow) c) To receive and approve 2019/20 Fixed Asset register (circulated 6.3.20) d) To receive and approve 2019/20 Risk Assessment Report (to follow) e) To consider and approve renewal CAPALC membership subscription f) To consider and accept LGPS 2019 Draft Valuation Pension Results 	7.55pm
20/060	<p>Cemetery Management</p> <p>To review fees and management of cemetery (to follow)</p>	8.15pm
20/061	<p>2020 Annual Parish Meeting</p> <p>To make arrangements for agenda, speakers, confirmation of date and time, and submissions for Annual Report</p>	
20/062	<p>Expressions of Interest for projects for inclusion on the Council's CIL Infrastructure List 8.2.20 (February meeting).</p> <p>To discuss suggestion by Haddenham Parish Council for joint venture with surrounding village – roundabout Witcham Toll (circulated 2.3.20)</p>	8.30pm
20/063	<p>Consultations</p> <p>Councillors to table and discuss comments for response:</p> <ul style="list-style-type: none"> a) Change to the age range of Mepal and Witcham Church of England School. (Circulated 2.3.20) b) Review of County Planning, Minerals and Waste <u>Enforcement</u> Plan Circulated 29.2.20 c) ECDC Consultation on the Draft Supplementary Planning Documents (SPD)- Natural Environment and Custom and Self-Build Housing (re-circulated 6.3.20) d) Health and Wellbeing Strategy Consultation – Launch (Circulated 6.3.20) (on-line survey) e) Bus Services and Cycling and Walking Routes Consultation (Circulated 6.3.20) 	8.40pm
20/064	<p>Clerks Report (to follow)</p>	9.00pm
20/065	<p>Fordham Public Open Space Order</p> <p>To receive and consider correspondence from Fordham Parish Council regarding proposals for ECDC to make a District wide blanket Public Spaces Protection Order – dog controls (Circulated 6.3.20)</p>	9.10pm
20/066	<p>Recreation Ground</p> <ul style="list-style-type: none"> a) To receive monthly report on weekly inspections (MH) b) Applications for use of recreation ground for Pea Shoot c) To set date for village inspection d) Receive and approve resident survey questions regarding new play equipment (LH) 	9.15pm
20/067	<p>To receive the following correspondence (previously circulated)</p> <p>Coronavirus advice</p> <p>CAPALC New Councillor Training on 14 March or 4 July 2020 LH/SW</p> <p>Citizens Advice - Rural Cambridgeshire (CARC) Letter and Statement – ECDC in-house Homelessness service</p> <p>Ouse Washes and Flood Risk Drop in at Welney on 18 March 2020</p> <p>NALC Study Tour 2020/21</p> <p>NALC Spring Conference 2020</p> <p>NALC Chief Executive Bulletin</p> <p>NALC Newsletter</p> <p>Help NALC in its ground-breaking research on dementia</p> <p>NHS Sustainability and Transformation Partnership Ely South Integrated Neighbourhood follow up to the 15 January 2020 meeting- follow on – Dementia Friend, training</p> <p>CCC Becoming a supporter of the Partnership against scams circulated 10.2.20</p> <p>CCC Highway Events – March</p> <p>CCC Changes to Local Bus Services</p> <p>CCC Highways Roadworks and Events March</p> <p>CCC Traffic Management Course - 17th April</p> <p>CCC Cambridgeshire Matters Newsletter</p> <p>CCC IHMC February Incident Report</p> <p>ECDC Parish Newsletter Feb 2020 (circulated 2.3.20)</p>	9.25pm

ECDC Relevant East Cambridgeshire Policies (Planning) (circulated 2.3.20)
ECDC Parish Conference – East Cambs New Care and Repair Service leaflet
ECDC Parish Council Conference feedback
VE 75 year anniversary – village events

- 20/068 To note reports of street lights and highways requiring maintenance
a) Street Signs 8 – 13 Westway Place (Sanctuary Housing) update
b) Elean Business – reports of antisocial behaviour update
c) 2021/22 Local Highway Improvement (LHI) Applications required by 31.5.20
- 20/069 To discuss any issues for reporting to Community Police 9.35pm
- 20/070 To receive reports of any meetings attended by Councillors
- 20/071 WCAG 2.1 AA Regulations
To discuss requirements and implementation Web Content Accessibility Guidelines (Circulated 2 and 5.3.20)
- 20/072 Items for the Next Agenda and to note date of next meeting: **15 April 2020**
- Review actions

S.J Bell
CLERK/RFO
6.3.2020

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at

Agenda Item (*No*) namely (*state subject listed*)

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’