

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell*  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147

To All Members of the Council

Due to the Government restrictions to control the Corona virus pandemic, the usual meeting date was deferred pending advice and necessary changes to Statute and supporting regulations for remote meetings on video conferencing platforms.

You are hereby summoned to attend a **REMOTE** Meeting of the Parish Council to be held on Wednesday 29 April 2020 in the Village Hall at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

## A G E N D A

- 20/073 To receive and accept any apologies for absence
- 20/074 To receive any declarations of interest  
Councillors to declare any pecuniary interests in any items on the agenda.  
Councillors to declare any personal interests in any items on the agenda.  
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 20/075 Dispensations:  
To note any new Dispensations granted: Nil
- 20/076 Public Participation  
**To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.**
- 20/077 To approve the minutes of the meeting held on 11 March 2020 and confirm agenda of 11 March 2020 (The minutes will be signed when the Council next meets in person)
- 20/078 Matters arising from previous minutes (for information only)
- 20/079 To note reports from District and County Council representatives. (previously circulated)
- 20/080 Planning applications  
<https://pa.eastcambs.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>  
To note the following ECDC Decisions:  
20/00323/FUL plot 2 Site West of Coach House Mepal Road erection of dwelling and garage on land benefiting from extant outline permission 18/01698/OUT - approved  
20/00302/OUT site South of 10 The Slade outline application for a single dwelling - refused  
To note tree works:  
20/00482/TRE Witcham House, Headleys Lane  
Community Led Development – Wilburton – to receive and consider correspondence from Save Wilburton from Over Development (circulated 17.4.20)
- 20/081 Finance
- To approve receipts and payments for period 11 to 31 March (to complete year-end accounts as discussed at previous meeting) (previously circulated)
  - To approve renewal of SLCC membership (previously circulated)
  - To receive and approve receipts and payments for April 2020 (to follow)
  - To receive and approve year end accounts (circulated 23.4.20)

- e) To receive and accept update regarding internal and external 2020/21 audit. (circulated 23.4.20)
- f) To receive and approve renewal insurance (3yr scheme)

20/082 Cemetery Management  
To approve request for headstone

20/083 Recreation Ground  
To receive monthly report on weekly inspections (MH)

20/084 Appointment of Parish Council Nominee to Village Hall Committee (Trustee)  
To re-appoint J Bibby for 2020/21

20/085 To receive and note the following correspondence:  
Cambridgeshire and Peterborough Minerals and Waste Local Plan and associated Policies Map  
Submission to the Secretary of State  
NALC Bulletins, CEO newsletters, Corona virus  
NALC extension PC role in community re dementia support  
CAPALC Bulletins and newsletters  
CCC, ECDC, Age UK – Corona Virus updates and advice  
CCC IHMC Incident Report and Highway Events  
CCC TTRO 20/372 - Various Roads, East Division  
CCC Micro Asphalt Program 2020 – suspended  
Morris Education Trust: Proposed Merger  
Local Electricity Bill update  
Straw plant meeting Thursday 16 April 2020 deferred due to Covid-19 restrictions  
Environment Agency Ouse Washes Barrier bank works update - 2020

20/086 Items of Note Arising from Corona Virus – Covid-19  
Cancellation of Best Kept Garden Competition  
Cancellation of Annual Parish Meeting  
Cancellation of the Village Hall Fund-raising Event – 2020 – 50<sup>th</sup> Anniversary of Peashoot  
Arrangements for Annual Report of the Council

20/087 Items for the Next Agenda and to note date of next meeting:  
Review actions

S.J Bell  
CLERK/RFO  
23 April 2020

\* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

Public Participation – Please contact the Clerk before noon on the day of the meeting  
for further details and how to make comments on Agenda items,  
[witchamparishc@btinternet.com](mailto:witchamparishc@btinternet.com)  
Please include your name, address and interest.

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at Agenda Item ( *No* ) namely ( *state subject listed* ) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. ( *Mr/Mrs/Cllr* ..... ) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’