

WITCHAM PARISH COUNCIL



CLERK:

Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a *remote Meeting of the Parish Council using Zoom to be held on Wednesday 13 May 2020 at 7.30 pm for the purpose of transacting the following business:

*The Coronavirus Act 2020 s.78 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Contact Clerk for joining details

MEMBERS: 6 QUORUM 3

A G E N D A

- 20/088 To receive and accept any apologies for absence
- 20/089 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 20/090 Dispensations:
To note any new Dispensations granted: Nil
- 20/091 Public Participation
To allow up to 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting. (3 minutes each to combined maximum of 15 minutes)(SO 3f) and 3g)
- 20/092 To note that in view of the Coronavirus restrictions there would be no Annual Council meeting this year. The election of Chair and Vice-Chair and subsequent signing in the meeting of the Declaration of Acceptances, together with election of representatives for Committees, and Chairman's Allowance would remain status quo until May 2021.
- 20/093 To approve and sign the minutes of the meeting held on 29 April 2020 and confirm agenda of 29 April 2020 (The minutes will be signed when the Council next meets in person)
- 20/094 Matters arising from previous minutes (for information only)
- 20/095 To receive reports from District and County Council representatives (previously circulated)
- 20/096 To consider planning application:
20/00558/FUL The Chapel 6 Silver Street Single storey side extension, alterations to front landscaping and dropped kerb

To note the following

19/01003/OUM 15 Martins Lane outline planning application (all matters reserved except access for the demolition of the existing bungalow (No 15) and associated outbuildings and the erection of 10 dwellings with a new access from Martins Lane and associated open space. Appeal Rejected by Planning Inspector

To note any ECDC decisions

- 20/097 To discuss next stages for Website (Webmaster invited)
- 20/098 Annual Review of Policies, including amendments to Standing Orders and Finance Regulations in light of Coronavirus restrictions (Coronavirus Act 2020 and associated Regulations).
- 20/099 Finance
To approve receipts and payments
- 20/100 Recreation Ground
To receive monthly report on weekly inspections (MH)
To discuss arrangements for Annual Play Inspection and village inspection
To set date for annual inspection of assets
- 20/101 To receive and note the following correspondence:
East Cambs Parish and Community Forum 15 May 2020
NALC Chief Executive Bulletins
ECDC/CCC hubs/NALC Coronavirus Covid-19 updates
Cambridgeshire County and Peterborough City Councils Communities updates
- 20/102 To note reports of street lights and highways requiring maintenance
To receive update on the Drovers and Public Rights of Way (if any)
- 20/103 To discuss any issues for reporting to Community Police
- 20/104 To receive reports of any meetings attended by Councillors
- 20/105 Exclusions of Press and Public: It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 20/106 namely staff matters it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
- 20/106 Staff matters
- 20/107 Items for the Next Agenda and to note date of next meeting: 10 June 2020
Review any actions

S.J Bell
CLERK/RFO
7 May 2020

* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

Members of the public are welcome to attend this remote meeting
Public Participation – Please contact the Clerk before noon on the day of the meeting
for further details and how to make comments on Agenda items,
witchamparishc@btinternet.com
Please include your name, address and interest.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’