

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell*  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a \*remote Meeting of the Parish Council using Zoom to be held on Wednesday 11 November 2020 at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

## A G E N D A

- 20/183 To receive and accept any apologies for absence
- 20/184 To receive any declarations of interest  
Councillors to declare any pecuniary interests in any items on the agenda.  
Councillors to declare any personal interests in any items on the agenda.  
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 20/185 Dispensations:  
To note any new Dispensations granted: Nil
- 20/186 Public Participation  
**To allow up to 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting. (3 minutes each to combined maximum of 15 minutes)(SO 3f) and 3g)**
- 20/187 To approve and sign the minutes of the meeting held on 14 October 2020 and confirm agenda of 14 October 2020
- 20/188 Matters arising from previous minutes (for information only)
- 20/189 To receive reports from District and County Council representatives (previously circulated)

\*The Coronavirus Act 2020 s.78 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Contact the Clerk on [witchamparishc@btinternet.com](mailto:witchamparishc@btinternet.com) by noon on day of meeting for further details

- 20/190 To consider planning applications  
 20/01193/FUL Hillcrest Mepal Road 2 No dwellings (phased development Plot 1 & 2) (19/01045/OUT)  
 20/01204/FUL Oneway Headleys Lane First floor extension & garage conversion  
 20/01405/FUL Chestnut Lodge 3 Martins Lane Single storey rear extension, garage conversion and loft conversion  
 18/01487/NMAB 8 Silver Street, Non material amendment to previously approved  
 18/01487/FUL for Proposed single storey and first floor extension
- 20/191 Website  
 To discuss and make arrangements for management of Council's website, including new compliance regulations
- 20/192 Finance
- a) To record and approve receipts and payments for November (to follow)
  - b) To receive quarterly accounts and approve (to follow)
  - c) To review budget and discuss 2021/2 Budget and Precept (to follow)
  - d) To note arrangements for change in bank mandate as previously discussed and discuss future banking arrangements
- 20/193 Recreation Ground
- a) To receive monthly report on weekly inspections (MH)
  - b) To receive progress report on new play equipment (LH)
- 20/194 Review of Council land, registration etc (LH)
- 20/195 Consultations  
 Cambridgeshire and Peterborough Minerals and Waste Local Plan - Proposed Main Modifications Consultation (circulated)  
<https://www.peterborough.gov.uk/council/planning-and-development/planning-policies/minerals-and-local-waste-plan/mwlp-examination>  
 East Cambs Draft Supplementary Planning Document (SPD): Climate Change (circulated)  
<http://www.eastcambs.gov.uk/local-development-framework/supplementary-planning-documents>
- 20/196 Correspondence  
 To receive and note the following:  
 Supplementary Planning Document (SPD): Natural Environment and Custom and Self-Build Housing SPDs  
 Briefing Note on planning policy matters - for PCs and TCs  
 Cambridgeshire Pension fund  
 CCC Micro Asphalt, Roadworks and Events updates  
 NALC Chief Executive Bulletins and newsletters  
 Cambs ACRE Annual Conference  
 ECDC/CCC hubs/NALC Covid-19 updates
- 20/197 Street Lights and Highways  
 To note reports of street lights and highways requiring maintenance
- 20/198 Items for the Next Agenda and to note date of next meeting  
 Review any actions

S.J Bell  
 CLERK/RFO  
 4 November 2020

\* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

Members of the public are welcome to attend this remote meeting  
Public Participation – Please contact the Clerk before noon on the day of the meeting  
for further details and how to make comments on Agenda items,  
[witchamparishc@btinternet.com](mailto:witchamparishc@btinternet.com)

Please include your name, address and interest.

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at Agenda Item ( *No* ) namely ( *state subject listed* ) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. ( *Mr/Mrs/Cllr* ..... ) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest”

Zoom details:

Topic: November Parish Council Meeting

Time: Nov 11, 2020 07:30 PM London

Join Zoom Meeting

<https://us04web.zoom.us/j/79750915985?pwd=SG92VWwyeU0zWEI2NWg1NEVtU1N6UT09>

Meeting ID: 797 5091 5985

Passcode: 9jRUgE