

WITCHAM PARISH COUNCIL

Minutes of the additional Meeting of the Parish Council held on Wednesday 9 December 2020 at 7.37 pm

This was a remote* meeting using the Zoom video conferencing platform system

*The Coronavirus Act 2020 s.78 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, and Zoom Policy Notice.

Present: M Housden (Chairman), K Mackender (Vice-Chairman), J Bibby, L Holdaway, J Lucas

In attendance Mrs S J Bell (Clerk)

No members of public present

20/199 **Apologies for absence** received and accepted from S Wilkin, unable to zoom at present

20/200 **To receive any declarations of interest**

Councillors to declare any pecuniary interests in any items on the agenda - none

Councillors to declare any personal interests in any items on the agenda –

L Holdaway – 20/203 19/01699/DISA

Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation - none

20/201 **Dispensations**

To note any new Dispensations granted: Nil

20/202 **Public Participation** – no members of the public present

20/203 **Planning applications**

20/01548/FUL Stairfree Bury Road Rear extension

Resolved the Council had no objection subject to the height of the building being no higher than now proposed and that there is no further extension of the property in the future. Proposed K Mackender, seconded L Holdaway. *Clerk*

20/01496/FUL 8 Silver St single apex dormer 1st floor extension

Resolved the Council had no objection. Proposed K Mackender, seconded J Lucas. *Clerk*

19/01699/DISA Land North Of 21 High Street Witcham To discharge Condition 4 (Land Contamination), 11 (Archaeology) of decision dated 05/03/2020 for Residential development for two houses, garages and change of use of existing agricultural barn to residential dwelling, noted. Also noted that the public footpath in front of the building was not being kept clean – this had been previously reported to the authority.

20/204 **Request for use of Recreation Ground – Carol Singing**

Clerk advised that she had just been informed that the group were now likely to undertake activities on various streets, observing social distancing etc rather than a central event on the recreation ground so application and consent not required.

- 20/205 **Website**
 Report and recommendations from working party previously circulated.
Resolved to accept the quote from myparishcouncil at £570 plus VAT including arrangements for new domain - .gov.uk. Proposed Chair, seconded K Mackender. *Chair KM*
 Working party to continue role and work with myparishcouncil in making arrangements to set up website and support Clerk.
Resolved that Clerk should proceed with upgrading to Office 365 (£9.40 per month) and arranging for use of Teams and Outlook emails for Clerk and Councillors. Proposed L Holdaway, seconded Chairman. *Clerk*

- 20/206 **Finance**
 Receipts and payments for December 2020 had been circulated. Cheques and supporting documents had been checked by Chairman and J Bibby before the meeting (coronavirus protection measures were being complied with).
Resolved to approve the receipts and payments for December. Proposed J Lucas, seconded J Bibby. *Clerk*

- 20/207 **Xmas Newsletter**
 Final copy had been circulated to Councillors and was agreed for printing and distribution. Regarding new trees for village green, L Holdaway advised that she understood some people in the village would like to make a donation towards new trees.
Resolved Clerk should contact Truelink for advice on new trees. Proposed J Bibby seconded Chairman. *Clerk*

- 20/208 **Date of next meeting:** 13 January 2020
 The meeting closed at 8.10pm

December Schedule of Receipts and Payments

	£	£	£
Receipts	Nil		
Payment			
001886 Truelink (Nov)	178.51	35.70	214.21
001887 Clerks salary (Dec)	239.16		239.16
001888 LGPS (Dec)	85.42		85.42
001889 HMRC (Sept-Dec)	190.40		190.40
001890 Clerk reimbursement expenses	70.54		70.54
001891 Witcham Cricket Club			
Summer 2020	450.00		450.00
d/d IONOS 1&1(15Nov-15Dec)	15.00	3.00	18.00

Signed..... Dated