

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a *remote Meeting of the Parish Council using Zoom to be held on Wednesday 10 March 2021 at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

- 21/036 To receive and accept any apologies for absence
- 21/037 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 21/038 Dispensations:
To note any new Dispensations granted: Nil
- 21/039 Public Participation
To allow up to 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting. (3 minutes each to combined maximum of 15 minutes)(SO 3f) and 3g))
- 21/040 To approve and sign the minutes of the meetings held on 10 February 2021, and confirm agenda of same date.
- 21/041 Matters arising from previous minutes (for information only)
- 21/042 To receive reports from District and County Council representatives (to follow)

*The Coronavirus Act 2020 s.78 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Contact the Clerk on witchamparishc@btinternet.com by noon on day of meeting for further details

- 21/043 Recreation Ground
- a) To receive monthly report on weekly inspections and discuss any requirements during current Covid-19 national shut-down (MH)
 - b) To receive report regarding tree planting programme for recreation ground. (JB)
- 21/044 Planning Matters
For information
- a) 21/00138/TRE 2A Martins Lane Witcham
T1 Cherry – raise crown to 3m from ground level, T2 Silver Birch – raise crown to 3m from ground level, prune to clear village hall light by 1 to 1.5m, T3 multi-stemmed Cherry – raise crown to 3m from ground level and reduce whole crown by up to 2m, T4 Silver Birch – raise crown to 3 m from ground level
 - b) 19/01699/DISB Land North of 21 High Street Witcham
To discharge Conditions 6 (Landscaping), 7 (Boundary Hedge Protection Scheme), 8 (Foul and Surface Water Disposal Scheme and 9 (Construction Traffic Management Plan) of decision dated 05/03/2020 for Residential development for two houses, garages and change of use of existing agricultural barn to residential dwelling
 - c) 21/00129/TRE The Hall 5 High Street Witcham Ely Cambridgeshire (Various tree works, see previous minutes) Approved by ECDC
 - d) Downham ward Housing Needs Survey for householders
 - e) Supplementary Planning Document ECDC - Climate Change adopted 8.2.21 <http://www.eastcambs.gov.uk/local-development-framework/supplementary-planning-documents>.
- 21/045 Finance
- a) To record and approve receipts and payments for March (to follow)
 - b) To receive update regarding arrangements for year-end (to follow)
 - c) To receive and approve 2020/21 Fixed Asset register (to follow)
 - d) To receive and approve 2020/21 Risk Assessment Report (to follow)
 - e) To consider and approve renewal CAPALC 2021 membership subscription
 - f) To approve documents and payment to Land Registry
- 21/046 Website
To receive report (working party)
- 21/047 2021 Annual Parish Meeting – 28 April 2021
To note arrangements and consider items for agenda
- 21/048 Cemetery Management
To note burials
- 21/049 To discuss any issues for reporting to Community Police
- 21/050 To receive reports of any meetings attended by Clerk and Councillors
- 21/051 Correspondence
To receive and note the following, previously circulated:
Census Sunday 21st March 2021 – information to be sent by post by Office of National Statistics including how to do online
ECDC Community Ears and Eyes workshops 9 March 2021
NALC Building back resilient communities 25 March 2021
ECDC Strengthening communities team workshops, events and websites 3.3.21
Cambs ACRE Cambs Home Energy Support Service (CHESS) - Parish information event 10.3.21
Cambridgeshire and Peterborough Independent Commission on Climate Change – presentation of initial recommendations 15.3.21

NALC Star Council Awards
Calor Gas Community Fund
NALC and CAPALC bulletins
IHMC roadworks & events bulletin February/March
PosAbility: Spring 2021 Newsletter
IHMC February Incident Report

- 21/052 Street Lights and Highways
CCC road closures, improvement works starting 7-18 March The Orchards and Westway Place
CCC road closures, improvement works starting 8 to 20 March Silver Street
- 21/053 Items for the Next Agenda and to note date of next meeting
Best Kept Garden Competition 2021
Review any actions

S J Bell
CLERK/RFO
4 March 2021

* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

Members of the public are welcome to attend this remote meeting
Public Participation – Please contact the Clerk before noon on the day of the meeting for further details and how to make comments on Agenda items,
witchamparishc@btinternet.com
Please include your name, address and interest.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest”

Join Zoom Council Meeting
<https://us04web.zoom.us/j/75234563720?pwd=QWVvaOUJ2Sy8waIRZUTVlckFNZUh1QT09>
Meeting ID: 752 3456 3720
Passcode: Bj0sbU