

WITCHAM PARISH COUNCIL



CLERK:

Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 23 June 2021 at 7.30 pm* in the Village Hall, Witcham, for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

Welcome from Chairman and instructions regarding risk assessment and compliance with coronavirus protection measures for this meeting

- 21/102 To receive and accept any apologies for absence 7.30pm
- 21/103 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 21/104 Dispensations:
To note any new Dispensations granted: Nil
- 21/105 Public Participation
To allow up to 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g))
- 21/106 To approve and sign the minutes of the meetings held on 5 May 2021, and confirm agenda of same date. 7.46pm
- 21/107 Matters arising from previous minutes (for information only) (Clerk)
- 21/108 To receive reports from District and County Council representatives (circulated 14.6.21)

- 21/109 Policies and Risk Assessments
To approve risk assessment for return to face to face meetings (previously circulated)
- 21/110 Planning Applications 7.55pm
21/00754/FUL 10A The Slade. Change of use of existing timber cabin from garden room to drinking establishment (bar)
21/00870/FUL Land west of Hillcrest, Mepal Road 1 No dwelling (phased development plot 3) following outline consent 19/01045/OUT
21/00533/VAR Pond Farm 21 High Street To vary Condition 1 (approved drawings) for Plot 2 of previously approved 16/01567/FUL for residential development for three houses plus garages and change of use of existing agricultural barn along with new vehicular accesses to 21 High Street and plot 2
- To note the following ECDC decision:
20/01193/FUL Hillcrest, Mepal Road 2 No dwellings (phased development plot 1 and 2) – approved
- 21/111 Recreation Ground 8.10pm
a) To receive monthly report on weekly inspections and discuss any further measures required during current Covid-19 restrictions (MH)
b) To receive quotes and preliminary information for play equipment and surfacing (LH)
- 21/112 Councillor's Annual Village Inspection
To discuss inspection of 18 May 2021 and agree actions (All)
- 21/113 Public Meeting 7 July 2021 – Village Hall 8.25pm
To agree arrangements and content
- 21/114 Finance (previously circulated)
a) To approve receipts and payments for June (Clerk)
b) To receive update on 2020/21 audit. (Clerk)
- 21/115 Reports on Village Matters from Residents for consideration (previously circulated)
a) Request for kissing gate on public right of way between The Slade and Headleys Lane together with wildflower sowing for highway verges in parish
b) Concerns regarding camping events Slade Farm
- 21/116 Website 8.45pm
To receive and note update (Clerk)
- 21/117 Community Police
To note racing at Elean Business Park reported 5/6 June 2021 and 12/13 June 2021 by residents (MH)
- 21/118 Village Hall AGM 29 June 2021 - Confirm election of representative to Village Hall Committee (JB)
- 21/119 Street Lights and Highways
a) To note the street light removed at The Slade has been reinstated following highway utility works (L7EKG) (Clerk)
b) To note progress with replacement broken streetlight by Sanctuary - Westway Place (Clerk)
c) To note results of MVAS data collection (MH) (to follow)
- 21/120 Cemetery Management 8.55pm
To receive and approve request for plaques on Garden of Remembrance wall (Clerk)

21/121 Correspondence
To receive and note the following, previously circulated:
'Happy and Healthy in East Cambs' Integrated Neighbourhood event on 7th July 2021
ECDC Parish and Community Forum meeting 18 May 2021 - updates
East Cambridgeshire Coordination Hub – Parish Mapping Survey 31.5.21
ECDC Welcome Back Fund
ECDC Leader of the Council Newsletter
Neighbourhood Plan – pre-consultation for parish of Reach
NALC Coronavirus Bulletins
NALC Chief Executive Weekly Bulletins
NALC Monthly Newsletter
CAPALC Monthly Bulletins
CAPALC Training sessions – Councillor training, Code Conduct, Return to Face to Face meeting
Cambridgeshire Home Energy Support Service (CHESS), Cambridgeshire ACRE
IHMC Incident Reports April and May
CCC Highway Events June
CCC Micro Asphalt/Gripfibre Surface Treatment Program updates across the county
CCC/ECDC Lets Talk About Loneliness – survey
Cambridgeshire Pension Fund stakeholders consultation
CCC Street light attachments – consents required
East Cambs Youth Strategy and opportunities
Mid Anglia Centre of the Caravan and motor home club – request for suitable village sites
Enquiry sale of dog walking field East of The Slade (resident advised not sold by Parish Council, previously owned by Church Commissioners and sold at auction)

21/122 Exclusion of Press and Public 9.00pm
To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 21/123 namely Clerk hours it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

21/123 Clerk's Additional Hours
To receive report and approve payment of additional hours worked (Clerk)

21/124 Items for the Next Agenda and date of next meeting, and to note VH booked, T&C circulated and signed as me being keyholder for future.

Review any actions

SJBell

S J Bell
CLERK/RFO
16 June 2021

*The temporary legislation enabling parish meetings to be held remotely via video conferencing systems ended in May. Consequently, to comply with Schedule 12 of the Local Government Act 1972, meetings of the Council must now be held in person and members of the public must be able to attend in person.

In order to comply with COVID-19 regulations and guidance, the Council meeting will be held in a large venue sufficient to maintain social distancing of all attendees, and total numbers will necessarily be limited.

Members of the public who wish to attend the meeting must therefore notify the Parish Clerk at least 48 hours in advance of their intention to attend in order that the

Council can endeavour to accommodate everyone and the necessary health and safety precautions engaged. Members of the public are also encouraged to consider attending only for the item(s) of particular interest to them, rather than for the whole meeting.

** Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest” .