

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 14 July 2021 at 7.30 pm* in the Village Hall, Witcham, for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

Welcome from Chairman and instructions regarding risk assessment and compliance with coronavirus protection measures for this meeting

- 21/125 To receive and accept any apologies for absence 7.30pm
- 21/126 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 21/127 Dispensations:
To note any new Dispensations granted: Nil
- 21/128 Public Participation
To allow up to 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g))
- 21/129 To approve and sign the minutes of the meetings held on 23 June 2021, and confirm agenda of same date. 7.46pm
- 21/130 Matters arising from previous minutes (for information only)
- 21/131 To receive reports from District and County Council representatives (circulated)
- 21/132 Public Meeting 7 July 2021 (circulated) 7.55pm
To review outcome of Public Meeting and actions for Council
- a) Recreation Ground – New Play Equipment and Facilities – progress with designs and suppliers
 - b) Recreation Ground – Tree Management – Replacement tree programme – confirm orders following sponsors coming forward at public meeting

- c) Website – confirm progress
- d) Archive Group – revival and promotion activities to sustain for the future
- e) Mobile Vehicle Activated Speed Signs – latest recordings and request for additional sites at High Street and Silver Street due to speeding and vehicle damage

21/133	Village Hall Defibrillator Update from Village Hall and the donator – training and management	8.20pm
21/134	Public Rights of Way Review Public Rights of Way No 1: The Slade – Headleys Lane	
21/135	Policies and Risk Assessments To review and approve Policies and Procedures, and Covid related Risk Assessments, including items for launch of new website	8.45pm
21/136	Review of Ouse Wash Lease To approve Clerk progress arrangements for lease with RSPB for 7+ years	9.05pm
21/137	Finance <ul style="list-style-type: none"> a) To approve receipts and payments for July (to follow) b) To receive and approve quarterly accounts and review budget (to follow) 	
21/138	Recreation Ground <ul style="list-style-type: none"> a) To receive monthly report on weekly inspections and discuss any further measures required during current Covid-19 restrictions (MH) b) To receive and discuss and accept the Annual Inspection Report and agree any actions. 	9.15pm
21/139	Planning Applications Slade Farm - To note ECDC advice regarding terms of Licence (Clerk) Pond Farm 21 High Street - To note ECDC advice regarding terms of consent (Clerk)	9.20pm
21/140	Exclusion of Press and Public To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 21/141 – 21/142 namely Clerk’s Review and Residents’ Complaint, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.	
21/141	Clerk’s Review To receive report and approve payment of additional hours	9.30pm
21/142	Residents’ Complaint To receive and respond regarding Planning	
21/143	Street Lights and Highways <ul style="list-style-type: none"> a) A142 Ely to Chatteris Road Safety Improvements Road Closures 26 July to 3 August 2021 8pm to 6am each night b) To note progress with replacement broken streetlight by Sanctuary - Westway Place (Clerk) 	9.45pm
21/144	Correspondence To receive and note the following, previously circulated: Neighbourhood Plan – pre-consultation for parish of Isleham CCC Local Highways Improvement applications 2022/23 (closing date 2.8.21) CCC Highway Events June CCC Micro Asphalt/Gripfibre Surface Treatment Program updates across the county IHMC Incident Reports June	

CCC Fostering Newsletter
NALC Bulletins and Events – Future Communities 2021
NALC Chief Executive Weekly Bulletins – New Planning Bill, and request for Neighbourhood Plans to remain a 'material consideration', Civility and Respect Project Working Group – changes for town and parish councils

21/145 Cemetery
To approve application for additional inscription for existing memorial

21/146 Items for the Next Agenda and date of next meeting 8 September 2021 9.55pm
Review any actions

S J Bell
CLERK/RFO
8 July 2021

*The temporary legislation enabling parish meetings to be held remotely via video conferencing systems ended in May. Consequently, to comply with Schedule 12 of the Local Government Act 1972, meetings of the Council must now be held in person and members of the public must be able to attend in person.

In order to comply with COVID-19 regulations and guidance, the Council meeting will be held in a large venue sufficient to maintain social distancing of all attendees, and total numbers will necessarily be limited.

Members of the public who wish to attend the meeting must therefore notify the Parish Clerk at least 48 hours in advance of their intention to attend in order that the Council can endeavour to accommodate everyone and the necessary health and safety precautions engaged. During these difficult times, members of the public are also encouraged to consider attending only for the item(s) of particular interest to them, rather than for the whole meeting.

** Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest” .