

WITCHAM PARISH COUNCIL



CLERK:

Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 13 October 2021 at 7.30 pm* in the Village Hall, Witcham, for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

Welcome from Chairman and instructions regarding risk assessment and compliance with coronavirus protection measures for this meeting

- 21/169 To receive and accept any apologies for absence 7.30pm
- 21/170 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 21/171 Dispensations:
To note any new Dispensations granted: Nil
- 21/172 Public Participation
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g)
- 21/173 To approve and sign the minutes of the meetings held on 8 September 2021, and confirm agenda of same date. 7.46pm
- 21/174 Matters arising from previous minutes (for information only)
- 21/175 To receive reports from District and County Council representatives (circulated)
- 21/176 Neighbourhood Plan
To consider producing Neighbourhood Plan for Witcham (details previously circulated)

- 21/177 Planning Applications
21/01312/RMA The Granary Whitegate Farm - reserved matters - detailed design of the rear plots, known as plot 3 and plot 4. Plots 1 & 2 were amended in layout and scale under a separate approval (20/01134/FUL) of previously approved 19/01634/OUT for the Demolition of existing structures and erection of up to four dwellings with parking and associated works
- To note the following ECDC decisions:
21/01273/TRE 30 High Street, T1 Conifer - Remove due to proximity to wall, crown dieback with sparse crown coverage - approved
21/00533/VAR Pond Farm 21 High Street, to vary Condition 1 (Approved drawings) for PLOT 2 of previously approved 16/01567/FUL for Residential development for three houses plus garages and change of use of existing agricultural barn along with new vehicular accesses to 21 High street and plot 2 – approved
- 21/178 Policies 8.10pm
To review and adopt Policies and Procedures (LH – to follow)
- 21/179 Recreation Ground 8.25pm
a) To receive monthly report on weekly inspections (MH)
b) To receive update on play refurbishment (LH)
c) To receive a neighbour's concern regarding removal of trees within infant play area as part of refurbishment (Clerk)
- 21/180 Speedwatch
To receive and note latest MVAS results (MH - circulated)
- 21/181 Finance
a) To approve receipts and payments for October (to follow)
b) Approve donation for wreath Remembrance Sunday
c) To approve additional hours worked by Clerk
- 21/182 Cemetery 8.40pm
To receive report from Chair
- 21/183 Consultations
a) Swaffham Bulbeck Neighbourhood Plan
- 21/184 Street Lights and Highways
a) To receive any items to bring to attention Highways Authority
- 21/185 Correspondence - To receive and note the following, (circulated)
ECDC Parish and Community Forum updates
Cambridgeshire and Peterborough Combined Authority updates
IHMC Incident Report
NALC Future Communities 2 December 2021
NALC Bulletins, newsletters and notices of events including Points of Light
CCC Happy at Home promotion
CAPALC Bulletins and 2021 Conference
ECDC Event - Health and Happiness 16th October at Littleport Leisure Centre.
ECDC Recycling A-Z info on ECDC website
ACRE Queens Canopy project
ACRE Cambridgeshire Rural Affordable Housing Partnership
ACRE Trustees
Ouse Washes Newsletter September 2021
Councillors Code of Conduct – NALC template and guidance
- 21/186 Police 8.50pm
a) To note appointment of new Police Sergeant covering area
b) To discuss any issues for reporting to Police
c) To note reports of increased activity Elean Business Park

21/187 Items for the Next Agenda and date of next meeting 10 November 2021
Review any actions

SJBell

S J Bell

CLERK/RFO

6 October 2021

*The temporary legislation enabling parish meetings to be held remotely via video conferencing systems ended in May. Consequently, to comply with Schedule 12 of the Local Government Act 1972, meetings of the Council must now be held in person and members of the public must be able to attend in person.

In order to comply with COVID-19 regulations and guidance, the Council meeting will be held in a large venue sufficient to maintain social distancing of all attendees, and total numbers will necessarily be limited.

Members of the public who wish to attend the meeting must therefore notify the Parish Clerk at least 48 hours in advance of their intention to attend in order that the Council can endeavour to accommodate everyone and the necessary health and safety precautions engaged. During these difficult times, members of the public are also encouraged to consider attending only for the item(s) of particular interest to them, rather than for the whole meeting.

** Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest" .